



## Policy: Log Sheets for Endorsement for Scheduled Medicines

### Background

The Podiatry Board of Australia (the Board) has an *Endorsement for Scheduled Medicines Registration Standard* approved by the Australian Health Workforce Ministerial Council pursuant to the *Health Practitioner Regulation National Law Act* as in force in each state and territory (the National Law).

The Board also developed *Guidelines for Endorsement for Scheduled Medicines* (Guidelines) and an Information Package to assist podiatrists applying for an endorsement for scheduled medicines.

This policy should be read in conjunction with the Board's *Endorsement for Scheduled Medicines Registration Standard; Guidelines for Endorsement for Scheduled Medicines*; and the *Endorsement for Scheduled Medicines: Information package*, which are published on the Board's website.

### Requirements for Log Sheets

The requirements for endorsement are set out in the Board's *Endorsement for Scheduled Medicines Registration Standard* and explained in the *Guideline and Information Package*. A podiatrist who wishes to apply to the Board to have their registration endorsed for scheduled medicines may follow one of two pathways (*Pathway 1* or *Pathway 2*) to meet the Board's requirements for an application for endorsement for scheduled medicines.

*Pathway 2* requires among other things, the completion of 40 sessions of supervised practice (as demonstrated by the completion of 40 log sheets under supervision by a medical practitioner or a registered podiatrist with an endorsement for scheduled medicines) in an appropriate setting where active prescribing is occurring in a 12 month period.

### Scope

This policy applies to podiatrists who are following *Pathway 2* to meet the Board's requirements for an application for endorsement for scheduled medicines.

### Policy

As explained in the *Information Package* as part of the application for the endorsement of scheduled medicines, an applicant is required to provide a suite of 40 Log Sheets from a diverse range of case studies and clinical settings involving scheduled medicines with the management of podiatric conditions.

Whilst not all clinical experience must relate to foot pathology, all (40) of the Log Sheets must relate to podiatric pathology:

- (a) At least 35 of the 40 Log Sheets must relate to conditions of foot and ankle;

- (b) Not more than 5 Log Sheets may relate to conditions affecting the area of lower limb above the ankle; and
- (c) At least 20 Log Sheets must include more than one class of drugs from the National Podiatry Scheduled Medicines List.

The Podiatrist is required to present sufficient information in each Log Sheet to satisfy the Supervisor and the Board that the objectives of the education sessions are being met (as per Certification of Completion of Supervised Practice).

**Adopted: 22 December 2011**